



The Outstanding Mapuan

MIT-NAMA AWARDS

The Outstanding Mapuan (TOM) is a joint annual project of the Mapua Institute of Technology (MIT) and the National Association of Mapua Alumni (NAMA)

The TOM project primarily seeks to give due recognition to the alumni of MIT who have excelled in their profession or vocation, or have made outstanding contributions to the welfare of the school, the community, the country, and/or the world.

The project also aims to focus the attention of the MIT alumni and the public on these achievements so they may serve an inspiration for everybody. MIT and NAMA pay tribute to these outstanding alumni every year.

TOM *nomination form*

To: **MIT-NAMA TOM COMMITTEE**

Mapua Complex, Muralla St.,
Intramuros, Manila
Telefax: 527-1134
E-mail: nama2mit@yahoo.com

NAMA Alumni Center
Unit 1107 Tycoon Center
Pearl Drive, Ortigas Center,
Pasig City

a. nomination

Gentlemen:

I / We have the honor to nominate for:

_____ for Year _____
(TOM Awards Category)

Engr./Mr./Ms. _____
(Surname) (First Name) (Middle/Maiden Name)

Yours very truly,

Nominator's Signature

Nominator's Name _____ MIT Graduate (Course /Year) _____
Home Address _____ Phone No. _____
Business Address _____ Phone No. _____
Fax No. _____ E-mail address _____ Mobile Phone No. _____

b. endorsement

Endorsed by: NAMA Affiliate/Chapter: _____

With Board Resolution: _____ Signed by: _____
Name & Position

c. acknowledgement

I **attest to all facts** contained in this nomination form and give permission for the facts to be used for publication. I agree, that barring extreme circumstances, I will be present if an interview is requested; and **if selected** as one of the TOM awardees, I **will attend** the awards presentation. I understand that even if chosen as an awardee, failure to attend the awards presentation shall mean forfeiture of my award, under any and all circumstances. I **expressly give my consent** that all facts contained in this form may be independently verified as to their accuracy by the MIT-NAMA TOM Committee.

Signature of Nominee

Date

d. bio-data

I. Personal

Name _____ Nickname _____ Civil Status _____
Home Address _____
Phone No. _____ E-mail Address _____ Cellphone No. _____
Place of Birth _____ Birth Date _____ Citizenship _____
Name of Spouse _____ Course/Year _____ School _____
Name of Children & Ages _____
Father's Name _____ Mother's Name _____

II. Education

	<u>School Attended</u>	<u>Course/Degree</u>	<u>Year Completed</u>	<u>Honors, if any</u>
Grade School	_____	_____	_____	_____
High School	_____	_____	_____	_____
College	_____	_____	_____	_____
Post Graduate	_____	_____	_____	_____
Others	_____	_____	_____	_____

Board Exam Passed _____ Ranking (if any) _____

III. Work Experience

Present Field of Business _____ Employed _____ Self-Employed _____
Present Company Name _____ Position _____
Company Address _____
Phone No. _____ Fax No. _____ E-mail Address _____
Length of time engage in present business or employed by present employer _____
(Other Employment: If necessary, use additional sheet to highlight experience)

<u>Company</u>	<u>Position</u>	<u>Dates Covered</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

IV. Continuing/Specialized Education and Training

<u>Course/Seminar/Training</u>	<u>Place</u>	<u>Dates Covered</u>	<u>Conducted By</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(If necessary, use additional sheet. **Attach copy of Certificate or Diploma received for above.**)

V. Awards/Honors/Citation

<u>Award/Citation</u>	<u>Given by</u>	<u>Date</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

(If necessary, use additional sheet.)

VI. Pioneering Achievements and Innovations (Research, Inventions, Papers, etc.)
 Please list down in separate sheet pioneering achievements. If possible, **attach copy of certification or documentation for above.**

VII. Participation in Professional/Civic/Church Organization

Professional Organization	Dates Covered	Position
_____	_____	_____
_____	_____	_____
_____	_____	_____

Civic/Community Organization	Dates Covered	Position
_____	_____	_____
_____	_____	_____
_____	_____	_____

Church Organization	Dates Covered	Position
_____	_____	_____
_____	_____	_____
_____	_____	_____

(Use additional sheet, if necessary. Attach certification, if any)

VIII. Membership/Involvement in MIT/NAMA/Affiliate Organization and Activities:

Organization/Committee	Dates Covered	Position
_____	_____	_____
_____	_____	_____
_____	_____	_____

Activity Conducted or Attended	Dates Covered
_____	_____
_____	_____
_____	_____

(Use additional sheet, if necessary. If possible, concerned organization shall certify by signature of authorized official.)

e. mandatory documentary requirements

1. Two(2) copies of duly accomplished and signed prescribed Nomination Forms
2. Two pictures (2" x 2", preferably black & white) of Nominee
3. Copies/pictures of citations, honors, awards received as claimed in Bio-data
4. Endorsement paper from Nominator and/or Affiliate/Chapter (one or more pages) citing reasons why Nominee should be selected as a TOM awardee.
5. **Write-up** (300 words more or less) about Nominee for possible publication if selected.

f. award selection judging criteria

1. The nominee is judged for excellence in his field of practice or endeavor, leadership in his sphere of activities and contributions for the welfare of the school, the community, the country and/or the world with the following weighted ratings:

I. Excellence/Achievements	75%
II. Service/Contribution to Community	15%
III. Involvement in MIT/NAMA/Affiliate Activity	10%
	<u>100%</u>
IV. Bonus Points	
a. Endorsement by the Professional Organization, NGO's, Civic Organizations, etc.	5%
b. Completeness of documentation to support Nomination	5%
2. To qualify as an awardee, a nominee must get a rating of at least eighty per cent (80%).
3. The nominee must have engaged in his field of practice or endeavor for at least ten (10) years.
4. The nominee must have complied with all the rules and requirements of the TOM Awards project.

g. categories of awards

A. Professional Fields of Practice

1. Architecture
2. Civil Engineering
3. Sanitary Engineering
4. Chemical Engineering
5. Chemistry
6. Mechanical Engineering
7. Electrical Engineering
8. Electronics and Communications Engineering
9. Computer Engineering
10. Information Technology
11. Management and Industrial Engineering
12. Mining Engineering
13. Geology/Metallurgical Engineering
14. Textile Engineering
15. Business Administration

B. Specialized Fields of Endeavor

1. Academe
2. Government
3. Military
4. Entrepreneurship
5. Pioneering Endeavor
6. Management

C. International Fields of Endeavor

D. Fields of Service

1. Alumni
2. Community

TOM *governing rules & requirements*

1. Nominations for TOM are open to MIT Alumni for the different categories of awards. Any person, entity or organization can nominate one or more candidates using the prescribed TOM Nomination Form which should be duly accomplished and signed.
2. **All entries shall comply with the mandatory documentary requirements as enumerated in Section E of the Nomination Form.**
3. All entries shall be delivered/mailed to MIT-NAMA TOM COMMITTEE c/o NAMA Office, Mapua Campus, Muralla St., Intramuros, Manila or Mapua Alumni Center, Unit 1107 Tycoon Center, Pearl Drive, Ortigas, Pasig City and must be received by the TOM Committee on or before the submission deadline set for the specific TOM Awards Year which is at least five weeks prior to the TOM Awarding date. Advance copies of entries can be sent by Fax or by E-mail (authorized Fax numbers and E-mail addresses shall be properly announced) provided the originals are received within one week after the submission deadline.
4. The MIT-NAMA TOM Committee, composed of five members appointed by MIT-NAMA, shall be the undertaking body for the TOM project and has the authority to pass judgment on any issue or question that may arise in connection with these rules. It shall review the entries to ensure that all requirements pertaining to nominations are complied with, and shall conduct a preliminary selection of finalists from the nominees for consideration of the TOM board of Judges.
5. The TOM Board of Judges, composed of five (5) members appointed by MIT (2), NAMA (2) and the NAMA Immediate Past President, shall select the awardees in accordance to the prescribed judging criteria. The NAMA representatives must be TOM awardees. The Board decision shall be final and unappealable.
6. For the international endeavor awards, the endorsement of the affiliated international chapter recognized for the particular area, state, country or region, shall be mandatory.

The judges shall deliberate on the recommendation of the international chapter and shall decide whether or not to grant the award to the nominee based on the merits of the nominee's achievements and guided by the prescribed judging criteria.

Normally there shall be only one awardees per international chapter per year, however, the judges can declare two or more awards provided that said decision is unanimous & without any objection from any single judge.

7. The judges can opt not to declare an award winner if no one of the nominees meets the minimum set criteria for the award.
8. Failure on the part of the awardees to personally receive the award under any and all circumstances shall mean forfeiture of the award

RECEIVED			ACKNOWLEDGEMENT	
FORM	DATE	RCVD. by name/signature	TOM COMMITTEE	BOARD OF JUDGES
<input type="checkbox"/> E-mail <input type="checkbox"/> Fax <input type="checkbox"/> Original Nom. Form	<hr/> <hr/> <hr/>	<hr/> <hr/> <hr/>	<hr/> Chairperson <hr/> Co-Chair <hr/> Members	<hr/> Chairperson <hr/> Co-Chair <hr/> Members
Attachments: <input type="checkbox"/> Picture	<input type="checkbox"/> Supporting Documents <input type="checkbox"/> Write-up			